

Brighton Primary School OSHC

Brighton Primary School OUTSIDE SCHOOL HOURS CARE

1 Hight Ave, Brighton 5048
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April 2021 Vacation Care

Welcome to Brighton Primary School Vacation Care. We aim to provide a safe, fun, friendly environment where children can enjoy their holidays. Students will be able to experience a variety of excursions, art and craft activities, sports, cooking and lots more.

The program will run from Monday 12th April 7am – Friday 23rd April 6:30pm
The service will rely on electricity to be provided by generators between the dates of the 12/4 until Friday the 16/4 due to the new build. See staff with any inquires about the use of generators.
OSHC REOPEN: Tuesday 27th April.

Vacation Care times/fee
Open: 7:00am Close 6:30pm
Vacation care fee: \$65

Vacation Care Bookings/Priority of Access

To confirm your booking **please complete, sign & return the booking form. REMEMBER SPACES ARE LIMITED:** once we fill those places, we **do not accept additional bookings**. Waiting lists are available during Vacation Care. Brighton OSHC follows the priority of access provided by the Australian Guidelines Department of Education Employment and Workplace Relations, which means that places in Vacation Care are filled in keeping with these guidelines. **Priority 1** a child at risk of serious abuse or neglect, **Priority 2** a child of single parents whose parent/s satisfy the work, training or study test, **Priority 3** any other child.

Child Care Subsidy

For CCS reductions please make sure that you are registered for approved childcare with Centrelink (13 61 50) and refresh your details on **MYGov** if 8 weeks have lapsed. *Please ensure that you supply us with the best possible emergency contact number each day of your child's attendance and be familiar with the times and requirements for each day that your child attends.*

The Program will be released in week 7 on Friday the 12th of March we will accept bookings from week 8 on Monday the 15th of March.

WE WILL NOT ACCEPT BOOKINGS AFTER THURSDAY 1st APRIL.
BOOKINGS WILL ONLY BE ACCEPTED WITH A RETURNED BOOKING SHEET Via email or dropping into OSHC.
Bookings over the phone will not be accepted.

ACCOUNTS & CANCELLATIONS

All bookings will be charged to your account weekly. **All accounts must be paid prior to vacation care bookings being accepted.**
Please see the director if you require any further information.

Full day fees will apply to cancellations if the centre is not notified by 9:00am the previous Vacation Care day.

i.e if you wish to cancel a Monday booking you will need to notify us by 9:00am Friday.

ARRIVING TO OSHC

Children must arrive at the service by 9:00am on excursion dates. Failure to do so will mean your child will risk missing out on the excursion.

Signing your child in and out.

An approved person must sign in children on arrival and departure using our electronic attendance system. The family assistance office who provides the childcare subsidy requires that all attendances be properly recorded in order to validate Child Care Assessment Claims. It is also a safety requirement that all children be signed in and out of OSHC so staff can accurately account for all children in the event of an emergency.

COVID-19

Due to COVID-19 excursions and incursions can change at any time to make sure we are keeping in the guidelines and the restrictions.

Weather

Excursions and incursions can change at any time due to extreme weather.

New Build

Incursions and planned activities can change at any time due to the construction of the new buildings.

Lunch

Lunchtime is between 12:00 noon and 1:00pm. **Children are required to bring their brain food, recess, and lunch daily unless specified on the program.** The centre provides healthy afternoon snack. However, it is always best to supply an extra snack in your child's lunchbox. Water is always available throughout the centre -based days. Should your child have any specific dietary requirements please inform the centre prior to arriving.

Vegetarian and gluten free options are available for those with allergies or cultural requirements.

Children who do not bring lunch will be supplied with a sandwich and a piece of fruit. If this is provided, the cost of \$5.00 will be added to your account to cover the cost.

WHAT TO BRING

Please provide brain food, recess, lunch and water in a drink bottle for your child.
Please provide a sun smart, sun smart clothes and enclosed shoes.

WHAT TO WEAR

Children need to be wearing **ENCLOSED shoes** (thongs and sandals are not acceptable).
Clothing with sleeves (no singlets or thin straps.).
Sun smart hat, this **DOES NOT INCLUDE** caps.
Children may be sent home if these guidelines are not met due to safety reasons.

We provide a recreational based program and we encourage healthy food options that will provide energy and nutrition for your child throughout the day.

Guideline to Nut and Other Allergies:

- A dietary register of students with allergies is kept in the OSHC records.
- Staff encourage children to be aware of the no nut policy and encourage them to be pro-active in not bringing nut products when attending OSHC.
- On excursions, discussions are held with venues regarding food that can be of a potential risk. (Children will be guided in purchasing food respectfully and ensure any food that is purchased follows the allergies guidelines).
- Children will be encouraged to let us know if they have a nut product in their lunch box.

We do have children with serious allergies to certain foods so in line with the school's policy please pack your child's lunch boxes thoughtfully.

Devices

Children are **not** permitted to bring any form of device with them to Vacation Care. The service has a range of computers, iPads & devices that children will have the opportunity to use throughout the program at Square Eyes Hour.

Brighton Primary School OSHC
APRIL 2021 Vacation Care
Consent Form

I give permission for my child/ren _____ to attend the following incursions/excursions. I am aware of arrival and departure times, modes of transport, child/staff ratios, risk assessments, policies and what my child/ren will need each day.

Parent Signature: _____ **Date:** _____

Emergency Contacts: (Please provide, even if you have done this before)

Name:	Phone:
1. _____	_____
2. _____	_____

I have read and understood the centre's policies on bookings, cancellations, payment, sun safety, water, nutrition, spending money, footwear, electronics and extreme weather.

YES / NO

My child has an allergy to sunscreen. **YES / NO (If no, sunscreen will need to be provided)**

I give permission for my child/ren to use sunscreen supplied by OSHC, in the event that no sunscreen has been provided. **YES / NO**

I give permission for OSHC staff to administer first aid and in cases of emergencies; I give permission to call an ambulance. **YES / NO**

I have read and agree to 'Vacation Care Important Information' form. **YES / NO**

I understand due to circumstances beyond the control of the centre management changes may occur to the advertised program due to inclement weather, staffing arrangements or Covid-19 for a proposed excursion and may result in my child staying in the OSHC centre for the day. **YES / NO**

Medical and Health Information

Does your child/ren have a health care need that could affect their safety at Out of School Hours Care? **YES/NO**

If YES please explain and ensure OSHC staff are provided with the appropriate medication and health care/medication plan.

I am aware of the Excursion Policy, and can ask OSHC for a copy. **YES / NO**

Parent Signature: _____ **Date:** _____

**Please turn over for booking form*

Brighton Primary School OSHC

APRIL 2021

Booking Sheet

Child/ren Name: _____ & _____

G1 = Foundation – Year 2

G2 = Year 3 – Year 7

Please tick the box that aligns with the year your child is in, it is not a choice of excursion.

Date	Activity/Excursion	Booking G1 (tick)	Booking G2 (tick)	Excursion/ Incursion permission <u>Parent to sign</u>
MON 12/4	Build a Bear / Chill out day			*
TUES 13/4	Wheels day / Street SUP (lunch provided)			*
WED 14/4	G1 – Zoo G2 – Arcade Games			*
THUR 15/4	G1 – Zoo G2 – Arcade Games			*
FRI 16/4	Belair National Park			*
MON 19/4	Brighton OSHC Show Day			*
TUES 20/4	G1 – Bop till You Drop G2 – Day at Marion			*
WED 21/4	G1 – Nintendo, Hama Beads & Print Out Day G2 – Bowling/Laser tag			*
THUR 22/4	G1 – Bowling/Laser tag G2 – Nintendo, Hama Beads & Print Out Day			*
FRI 23/4	G1 – Plaster Fun House G2 – Gaming Party Hire			*

Brighton Oval Playground (Gladys Mathwin Memorial) permission

We will be using the newly built playground next to Brighton Oval. The playground is located directly across the road from the school on Highett Avenue.

I give permission for my child/ren _____ to attend the Brighton Oval playground during the April Vacation Care Holidays.

Parent Signature: _____ **Date:** _____

Please list any suggestions you have for upcoming Vacation Care programs (optional):
